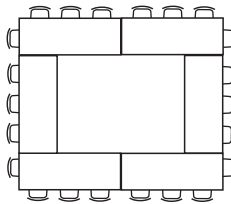


Room Set-up Options

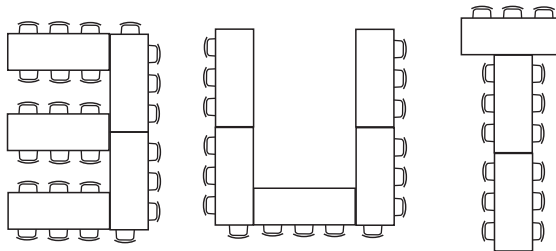
Conference and Hollow Square

Best used for interactive discussions and note-taking sessions of fewer than 20 people.



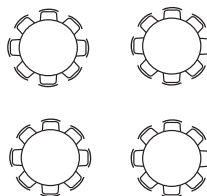
E-shape, U-shape and T-shape

Utilized for adult groups of fewer than 40 people. These are best for interaction with a leader seated at the front of the setup. Audiovisual is usually best set up at the open end.



Rounds

Most often used for meals and sessions involving small group discussions. A five foot round table seats eight people comfortably.



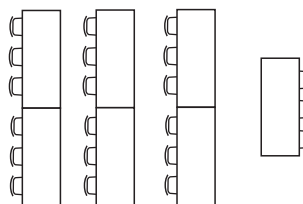
Theater

Appropriate for large plenary sessions and worship services that are not focused on extensive note-taking. This is a convenient setup to use before breaking into discussion or role-playing groups because chairs can be moved.



Schoolroom or Classroom

The most accommodating setup for medium to large-size lectures, although it cuts down on total occupancy when compared to Theater style. Narrow tables provide conferencees with space for spreading out materials and taking notes, or even small meals.



Reception

Stand-up, mixer type function where beverages and light foods are served. Foods may be on small buffet tables or passed by servers.

Banquet

Generally used for meals and sessions involving small group discussions. A five foot round table seats eight people comfortably. A six foot round table seats 10 people comfortably.

Contact our experienced staff to help you plan your next conference or event.
Call: 866-998-6393